



BUSINESS SUPPORT FUND APPLICATION FORM

1. Full Name: _____ Date: _____

Address: _____ Email: _____

Phone: _____ Mobile: _____

2. Gender: Male Female 3. Age: 16-20 21-30 31-40 41-50
51-60 61-70 71-80 80+

4. Activity: Agriculture Entertainment Food & Beverage Fisheries
Hospitality Retail Transportation Other: _____

5. Have you ever attended a workshop conducted by BTIB? Yes / No

If yes, when? _____

If not, you are encouraged to attend the next BTIB workshop available on your respective island.

6. Status: New Business Existing Business Expanding Business
7. Structure: Sole Proprietor Partnership Company

8. How much do you intend to borrow?

9. What is the purpose of this loan?

10. What is the market appetite for this product or service?

11. What is your contribution to this Business Venture?

12. Who are your clients for this product/service?

13. What experience do you have in business?

14. Provide background information on your new or existing business. What is the business main activities?



15. List your business Assets and Liabilities.

Asset (e.g. Plant & Equipment, Chattel, etc.)	Liability (e.g. Loan, Debts, etc.)

16. Cost Schedule: Provide a detailed breakdown of all the costs. Attach invoices and quotes.

Supplier	Local or Foreign	Item	Description	Cost

17. How do you intend to repay your loan?

Please note:

If you have difficulty with your loan repayments, we would appreciate it if you can contact our BTIB office or BCI. If we do not hear from you and your loan defaults, there is a very high chance your company name (or the name you used to borrow the funds) will be listed with the local credit reporting agency.

Applicant Name: _____

Date: _____

Signature: _____

Guarantor Name: _____

Date: _____

Signature: _____



Checklist

- | | |
|--|--------------------------|
| Completed Application Form | <input type="checkbox"/> |
| Business Plan | <input type="checkbox"/> |
| Business Bank Statement for the last 3 months
(Only if you ticked Existing or Expanding for 6.) | <input type="checkbox"/> |
| Pay-slips for last 4 weeks
(Only if you have a part-time or full-time employment) | <input type="checkbox"/> |
| Cash-Flow Statement | <input type="checkbox"/> |
| Invoices / Quotes | <input type="checkbox"/> |
| Guarantor Letter | <input type="checkbox"/> |
| Applicant & Guarantor Passport & Driver's License | <input type="checkbox"/> |
| Sign & date Applicant Form | <input type="checkbox"/> |

BTIB Office Use Only

Receiving Officer: _____ Date: _____

Signature: _____